

Southeast Ontario Soccer Association

Board Meeting

October 25th, 2017

Present: Wayne Buller, Alex Fletcher, Bob Machin, Rob Costa, Kevin Fox, Mike Whiteman

Staff Present: Joanie Sagriff, Marguerite Heer

Regrets: Caitlin Barton, Brian Harpell

1. Call to Order – 6:00pm
2. Welcome & Introductions – Wayne Buller
3. Declaration of Conflict of Interest and Confidentiality
 - a. Mike Whiteman pointed out that he is involved with the proposed Quinte Futsal Club.
4. Adoption of Agenda – Motion by Kevin Fox, 2nd by Bob Machin, Carried.
5. Adoption of September 26th, 2017 and October 3rd, 2017 Board Minutes. Motion by Alex Fletcher, 2nd by Rob Costa, Carried.
6. Club Application
 - a. Joanie updated everyone on the status of QWSC futsal – due to low registration, they have cancelled the program. This was the only major stopping point in the club application process.
 - b. Motion to approve Quinte Futsal Club's membership application by Alex Fletcher, 2nd by Rob Costa, Carried. Note: Mike Whiteman recused himself from this vote due to his conflict of interest.
7. Finances:
 - a. Wayne presented a tentative budget and compared to current year-to-date.
 - b. Still waiting on Ontario Soccer Invoice. Still waiting on final numbers from one club. Because of these two items, the numbers for the year cannot yet be finalized.
 - c. Regardless, books are now with the accountants, and will finalize once the last invoices come through.
 - d. As such, final budget for 2018 will be put together and shared with the board in the coming weeks, and the board will have a special meeting to finalize and approve the budget for presentation at the AGM.
 - e. Discussion ensued as regards contingency fund.

- a. Aim is to have approximately three months. As per March/2017 meeting, the board determined that \$20,000 would be a good starting point for this fund, with the accountants' agreement.
 - b. Motion: Put \$10,000 of 2017 "profit" toward the contingency fund, and budget to put \$5,000 in both 2018 and 2019 to fill out the fund. Each year thereafter, put at least cost of living increase each year (likely \$500-\$1000 per year). The board shall reassess the status of the contingency fund and further deposits prior to the 2019 AGM.
 1. Motion by Kevin Fox, 2nd by Alex Fletcher, Carried.
8. CSL Playing Out Policy
 - a. Alex summarized framework discussed October 3, 2017, and noted that he will incorporate these recommendations into a document for the new board can discuss and finalize after the 2017 AGM.
9. 2017 AGM
 - a. Alex Fletcher (VP) and Bob Machin (Director at Large) both willing to stand. Rob Costa willing to continue, but not in role of secretary. Caitlin Barton not present, so will update at later date.
10. District Report:
 - a. Club AGM dates. So far five clubs have submitted dates for their AGMs. Joanie will work with board to try to have district representation at each AGM:
 - a. GKSSA (Nov. 27)
 - b. Picton (Nov. 27)
 - c. QWSC (Nov. 27)
 - d. KWSC (Dec. 4)
 - e. Napanee (Dec. 6)
 - b. Membership Renewals
 - a. Forms being sent out to all clubs this week.
 - c. Cell Phone
 - a. Joanie needed to get a new business cell phone this week.
 - d. Brockville Soccer Club
 - a. The club informed Joanie earlier this week that they had voted at their AGM (held early October) to leave SOSA and Ontario Soccer.
 - b. This happened in part due to the number of unsanctioned groups in their area that they are losing players to, and this effort should help them be able to work with these other groups and continue to exist.
 - c. This will result in approximately \$4200 against the bottom line for fees.
11. Motion to adjourn at 6:47pm by Bob Machin, 2nd by Rob Costa, Carried.

Next meeting: November 26, 2017 – 12:30pm (special budget meeting)
AGM: November 26, 2017 – 1:00pm